

COVID-19 guidelines for cast and crew working on audio-visual productions in Denmark

The following general COVID-19 guidelines apply to all cast and crew working on audio-visual productions in Denmark. Reference is made to [the Danish authorities' joint COVID-19 information site](#).

The guidelines are in accordance with the recommendations issued by [the Danish health authorities](#) and as such will be updated regularly.

Special rules apply to shoots in public spaces. Contact and notify the local police and discuss any challenges with them. The authorities' rules for outdoor gatherings are adjusted on an ongoing basis. Reference is also made to [the police guidelines](#).

The guidelines have been endorsed by the Danish Producers' Association, the Danish National Trade Union for Film and Television Workers, the Danish Union of Journalists, the Danish Actors' Association and Danish Film Directors and are supported by the regional film funds Den Vestdanske Filmpulje and FilmFyn.

The producer is responsible for ensuring that the production is planned and completed in accordance with [the health authorities'](#) recommendations and guidelines.

The producer appoints a COVID-19 representative for each production, and this person will be part of the production's health and safety group. The health and safety group plans and checks that the guidelines are followed. Above-the-line staff will be involved in the joint efforts to avoid infection with COVID-19 on set.

Specific shooting plans should be drawn up to reduce the risk of infection and comply with the guidelines, and all cast and crew must be informed about the plans. The requisite PPE must be available to ensure a secure environment during actual shoots. Reference is made to [the Danish Working Environment Authority](#) for information about COVID-19 and the working environment.

Everyone involved in the production must be instructed in correct hand hygiene (hand-washing/hand sanitiser) and other relevant hygiene protocols. Water, soap and hand sanitisers must be available for everyone involved. Personal protective equipment such as gloves, masks/face shield, gown, etc, must be available as necessary.

Equipment suppliers are responsible for setting up the equipment and for the related general cleaning. Guidelines for regular cleaning must be in place.

Production planning must focus on minimising the number of cast and crew on site for actual shoots in order to reduce the possible spread of infection. The work must be planned to allow for staggered work starts as far as possible so that the smallest number of cast and crew possible is assembled together at any one time.

During production and on shoots, everyone involved must comply with the authorities' distancing rules, eg, by such means as spreading cast and crew across several rooms, working in shifts, etc.

Stylists, make-up artists, sound technicians and people with similar functions who are in close contact with actors and other cast for certain periods must pay special attention to the authorities' guidelines. In this respect, special plans for PPE use, cleaning and routines will be drawn up.

On-set canteens and catering facilities must be organised appropriately and cleaned before and after use. Food may not be served as a buffet, tables in eating areas must have adequate space between them, and the layout must be designed to prevent queues from building up. Reference is made to [the guidelines of the Danish Veterinary and Food Administration](#).

The health and safety group ensures that the production has a plan for the ongoing, extra cleaning of high-contact points, with a special focus on toilets, wash basins, handles, bannisters and table tops, etc, that are frequently touched by many people.

If the producer is responsible for organising communal transport to the shoots, he or she must ensure that cast and crew can comply with the authorities' distancing guidelines. The transport schedule must ensure that people who are transported together for practical reasons are consistently transported together daily, to keep variations in the constellations of people travelling together to a minimum.

No cast or crew member should go to work if they have mild symptoms indicating that they may be infected with COVID-19. The producer may furlough a crew member exhibiting signs of COVID-19 symptoms without notice but with ordinary compensation for pay.

The health and safety group must ensure that the production has instructions in place for dealing with people showing COVID-19 symptoms. The instructions must follow [the authorities' guidelines](#).

Arrangements for accommodation must comply with the authorities' current guidelines.

Cast and crew who are at higher risk of COVID-19 are responsible for informing the producer accordingly and for agreeing on how they can safely take part in the production.

Cast or crew members whose families have symptoms of or are infected with COVID-19 must follow [the Health Authority's guidelines for 'close contacts'](#).

If any production cast or crew members return after a COVID-19 illness, they must do so in accordance with the Health Authority's guidelines for determining when a person is no longer considered infectious. Return to the production is subject to specific agreement with the producer.

To the extent that test capacity is available, the producer ensures that the Health Authority's guidelines regarding COVID-19 testing are followed, with a view to cast and crew members being able to report back swiftly for work.

These guidelines are translated into English from the guidelines agreed by Danish Producers' Association, the Danish National Trade Union for Film and Television Workers, the Danish Union of Journalists, the Danish Actors' Association and Danish Film Directors. See the original guidelines in Danish: <https://pro-f.dk/nyheder/retningslinjer-genoptagelse-af-film-og-tvproduktioner>

The translation is dated June 4. and will not be updated if the Danish guidelines are changed.
